



FRAUD, BUSINESS ETHICS, AND CORPORATE COMPLIANCE

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Life Force aspires to the highest ethics, compliance with laws, regulations and service standards in relation to business operations and practices and direct service to customers.

Therefore, it is the policy of Life Force to assure compliance with all laws, regulations, and accreditation standards to help maintain operations in an ethical manner. The Governing Authority has final judgment on all business ethics and compliance decisions. All employees are to conduct themselves in a principled manner and in compliance with laws, regulations, and accreditation standards, this includes providing proof of certification or licensure. Failure to do so may result in disciplinary action. A Code of Ethics is provided each employee, which includes the assignment to the appropriate level of care, excluding unauthorized employees from performing personal care. Annual reports to the Governing Authority on incidents of misconduct or violations are prepared and evaluated. This policy statement will be distributed to the general public and referral sources annually. Reports of misconduct, safety concerns or violation can be made by anyone within the prescribed procedure, including licensing and/or regulatory agencies, the Compliance Officer and are held in confidence. Life Force will cooperate with all reasonable and lawful demands made by government investigators or law enforcement agents and no documents will be altered or destroyed in anticipation of a request by a lawful investigation.

Should you at any time observe the staff of Life Force doing anything illegal or fraudulent or be asked to do something you believe to be illegal, fraudulent or unethical by a staff member, please call the agency at (856) 667-2922 and ask to speak with the company Chief Executive.